

2023 year-end processing dates and holiday hours

As we near the end of the year, we are prepared to work closely with you on your pending business and help you have a successful close to 2023. Please use these dates to help you plan.

Have a priority year-end case?

Contact your Case Relationship Manager or Internal Wholesaler

More resources

- [Case Submission Checklist](#)
- [Pending Business Tips](#)

See next page for Corebridge and vendor holiday hours

Key Year-End Dates	
Mon, Dec 4	<p>Forward-Dated, Conditionally Issued Term Policies</p> <p>Last day to conditionally issue and forward date Term policies, where the effective and draft date will be Tuesday, December 26. All delivery requirements must be received by December 26 for policy to be placed in force.</p> <p>Note: For California policies, the last date delivery requirements may be received is Friday, November 24 due to extended forward-dating timeframe mandated by state.</p>
Fri, Dec 15	<p>1099 Commission Value (Bi-Weekly and Semi-Monthly)</p> <p>Cut-off date for agents on bi-weekly and semi-monthly pay frequency.</p> <ul style="list-style-type: none"> • Semi-monthly and bi-weekly payroll released Tuesday, Dec. 19
Thu, Dec 21	<p>Underwriting Approval – All Products</p> <p>Last date for underwriting approval of all products to obtain policy issue and inforce placement.</p> <p>Please note: This assumes no other delivery requirements, current effective date, draft date, or other form of premium on file.</p>
	<p>Delivery Requirements — All Cases</p> <p>Last receipt date for delivery requirements to ensure placement in 2023.</p>
Fri, Dec 22	<p>1035 Exchanges</p> <p>Last date to receive 1035 funds and have policies issued and placed inforce, assuming all other requirements, including signed amendments and signed illustrations, have been received.</p>
	<p>1099 Commission Value (Weekly)</p> <p>Cut-off date for agents on weekly pay frequency.</p> <ul style="list-style-type: none"> • Note: Weekly payroll released Wednesday, Dec. 27.

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Home office and vendor holiday hours for 2023

November 2023	
Wed, Nov 22	Limited staff in some Corebridge offices; full staffing in Corebridge processing and service centers
Thu, Nov 23	Corebridge offices and vendor operations closed for Thanksgiving
Fri, Nov 24	<ul style="list-style-type: none"> • Corebridge offices: Closed • Corebridge processing and service centers: Open • CRL Lab Services: Closed • CRL Plus (Inspections, Tele-interview): Open • ExamOne (APS, Inspections, Tele-Interview): Open • Parameds.com (APS): Open
December 2023	
Fri, Dec 22	<ul style="list-style-type: none"> • Corebridge offices and vendors open
Mon, Dec 25	<ul style="list-style-type: none"> • Corebridge offices and vendor operations closed in observance of Christmas
Fri, Dec 29	<ul style="list-style-type: none"> • Corebridge offices and vendors open
Mon, Jan 1	<ul style="list-style-type: none"> • Corebridge offices and vendor operations closed in observance of New Year's Day

For vendor contact information, see [Preferred Vendors for Underwriting Services](#).