



2022 year-end processing dates and holiday hours

As we near the end of the year, we are prepared to work closely with you on your pending business and help you have a successful close to 2022. Please use these dates to help you plan.

Have a priority year-end case?

Contact your Case Relationship Manager or Internal Wholesaler.

More resources

- [Case Submission Checklist](#)
- [Pending Business Tips](#)

Revision notes/history:

- Revised Sept. 28 to update CRL Lab Services status for Nov. 25.

Key Year-End Dates	
Mon, Dec 5	<p>Forward-Dated, Conditionally Issued Term Policies</p> <p>Last day to conditionally issue and forward date Term policies, where the effective and draft date will be Tuesday, December 27. All delivery requirements must be received by December 27 for policy to be placed inforce.</p> <p>Note: For California policies, the last date delivery requirements may be received is Friday, November 25 due to extended forward-dating timeframe mandated by state.</p>
Wed, Dec 14	<p>1099 Commission Value (Semi-Monthly)</p> <p>Cut-off date for agents on semi-monthly pay frequency.</p> <ul style="list-style-type: none"> • Note: Semi-monthly payroll released Friday, Dec. 16.
Fri, Dec 16	<p>1099 Commission Value (Bi-Weekly)</p> <p>Cut-off date for agents on bi-weekly pay frequency.</p> <ul style="list-style-type: none"> • Note: Bi-weekly payroll released Tuesday, Dec. 20.
<p>Fri, Dec 23</p> <p>Please note: AIG offices close at 1 p.m. to observe Pre-Christmas holiday. Christmas holiday will be observed on Monday, Dec. 26.</p>	<p>Underwriting Approval – All Products</p> <p>Last date for underwriting approval of all products to obtain policy issue and inforce placement.</p> <p>Please note: This assumes no other delivery requirements, current effective date, draft date, or other form of premium on file.</p>
	<p>Delivery Requirements — All Cases</p> <p>Last receipt date for delivery requirements to ensure placement in 2022.</p>
	<p>1035 Exchanges</p> <p>Last date to receive 1035 funds and have policies issued and placed inforce, assuming all other requirements, including signed amendments and signed illustrations, have been received.</p>
	<p>1099 Commission Value (Weekly)</p> <p>Cut-off date for agents on weekly pay frequency.</p> <ul style="list-style-type: none"> • Note: Weekly payroll released Tuesday, Dec. 27.

[See next page for AIG and vendor holiday hours](#)

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AIG and Vendor Holiday Hours for 2022

November 2022	
Wed, Nov 23	AIG offices close at 1 p.m. Central Time (CT)
Thu, Nov 24	AIG offices and vendor operations closed in observance of Thanksgiving Day
Fri, Nov 25	<ul style="list-style-type: none"> AIG offices open with reduced staff. CRL Lab Services: Closed CRL Plus (Inspections, Tele-interview): Open ExamOne (APS, Inspections, Tele-Interview): Open Parameds.com (APS): Open
December 2022	
Fri, Dec 23	<ul style="list-style-type: none"> AIG offices close at 1 p.m. CT
Mon, Dec 26	<ul style="list-style-type: none"> AIG offices closed CRL Lab Services: Closed CRL Plus (Inspections, Tele-interview): Closed ExamOne (APS, Inspections, Tele-Interview): Closed Parameds.com (APS): Closed
Fri, Dec 30	<ul style="list-style-type: none"> AIG offices close at 1 p.m. CT CRL Lab Services: Open CRL Plus (Inspections, Tele-interview): Open ExamOne (APS, Inspections, Tele-Interview): Open Parameds.com (APS): Open
Mon, Jan 2	<ul style="list-style-type: none"> AIG: Closed CRL Lab Services: Closed CRL Plus (Inspections, Tele-interview): Closed ExamOne (APS, Inspections, Tele-Interview): Closed Parameds.com (APS): Closed

For vendor contact information, see [Preferred Vendors for Underwriting Services](#).

