

Signing In to Your Secure Message Portal

Thank you for choosing to purchase a Mutual of Omaha disability income product to help protect you, your paycheck and your family. Now that you have completed your application, what's next?

- 1. You will be sent a secure message link to the email address you provided in your application.
- 2. Please access this link on a computer or smart phone using any browser except Internet Explorer.
- **3.** Once you receive your secure message, click on the "Additional Action Needed" link in the message. This will take you to a secure site to log in or sign up for a Mutual of Omaha account.

Secure Access Email

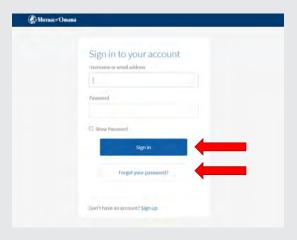
Once you have completed your application and are ready to electronically sign the e-App, a secure link will be sent to your email address. Click on the "Additional Action Needed" button.



First Time Sign In

To begin, use the email address provided on the application as your username. If you don't have an account with Mutual of Omaha, select the **"Sign Up"** button and complete additional security steps to create an account.

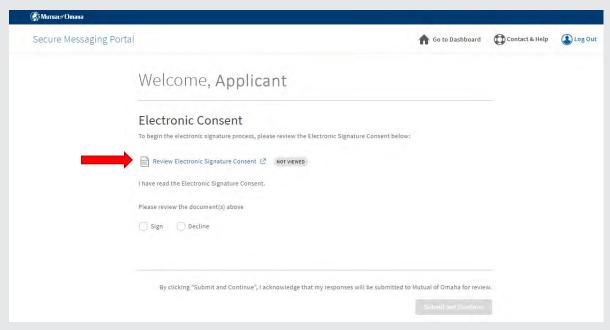
If you already have an account and are unable to remember your password, click on the "Forgot Your Password" button.





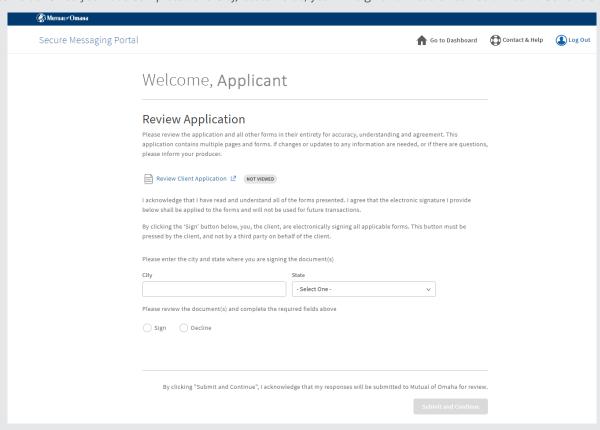


Once you are signed in, you will be redirected to the "Electronic Consent Validation" page. You must view the "Review Electronic Signature Consent" notice before you can sign and "Submit and Continue" to move on to the "Review Application Page."



Selecting the "Submit and Continue" button will then take you to the final signature page.

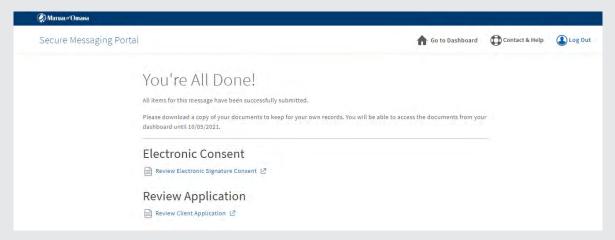
You must review the application by clicking the **"Review the Application"** link before you can move on and complete the City/ State fields. Once you have completed the City/State fields, you will sign and move on to **"Submit and Continue"** for completion.



The "Submit and Continue" button will also finalize your application and send it to Mutual of Omaha for review.



Once you have signed and submitted your application, you will be able to view and download your application, which is retained in the Secure Messaging Portal for 90 days.



Congratulations, you're finished! If you have further questions, please contact your producer or sales.support@mutualofomaha.com.

