PDP Electronic Enrollment Form

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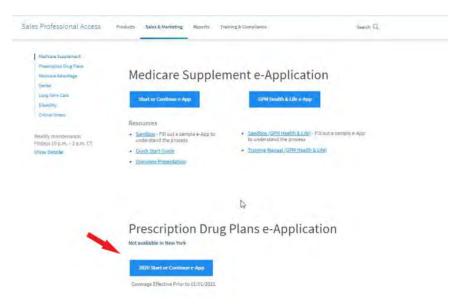
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Getting Started

The electronic enrollment form can be found on Sales Professional Access (SPA). Follow the below path to get to the e-App:

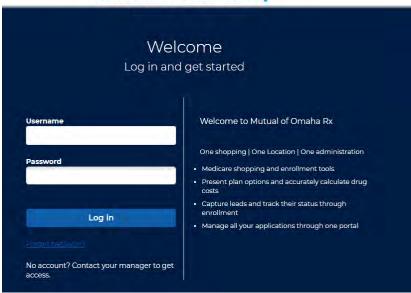
Sales Professional Access → Sales Tools → Electronic Application → Prescription Drug Plans e-Application

Click on **Start or Continue e-App** to open the electronic enrollment form.



If you are not Ready to Sell, you will see the below screen. You will not be able to proceed, because there will not be a Username nor Password available to you.

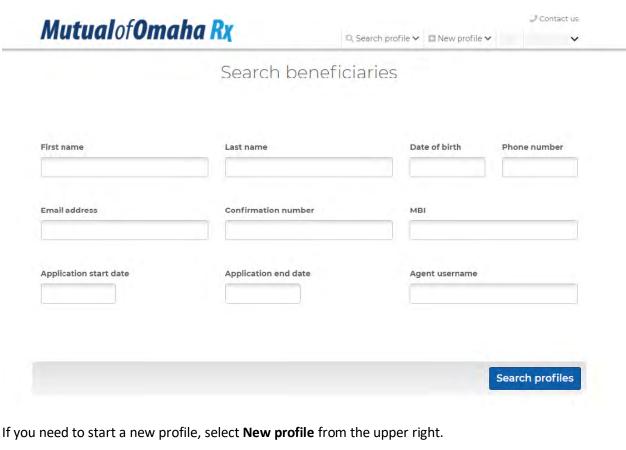
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Search Beneficiaries

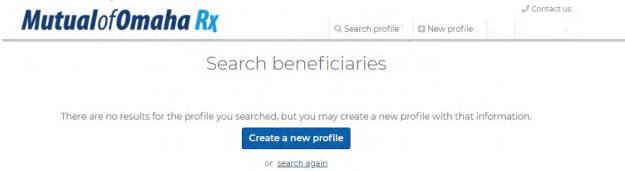
If you are Ready to Sell, you will be logged into the site on the Search beneficiaries page.

From this page you can search for beneficiary profiles you have already started, for beneficiaries you have already completed enrollments for, or beneficiaries you have sent quotes to.





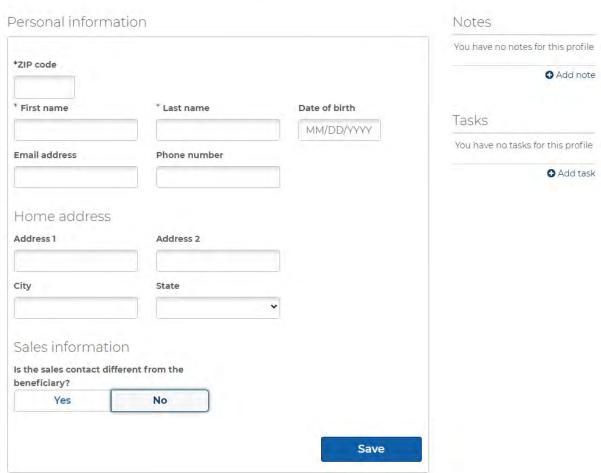
If you search for a beneficiary, but have not created a profile for your client, you will see this screen. You can **Create a new profile** from here as well.



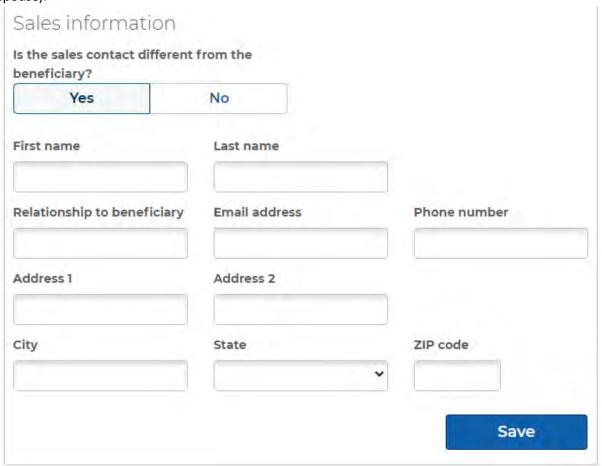
Profile

Fill in the required fields for the enrollee. Required fields are noted by the red asterisk *. Email is not required but is highly recommend. Any information that is completed in the profile will carry over to the enrollment form.

Profile



The Sales information section should only be completed if someone other than the beneficiary themselves is completing the enrollment with you (e.g. Power of Attorney, Authorized Representative, spouse).



After completing the profile tab, click Continue to SOA.

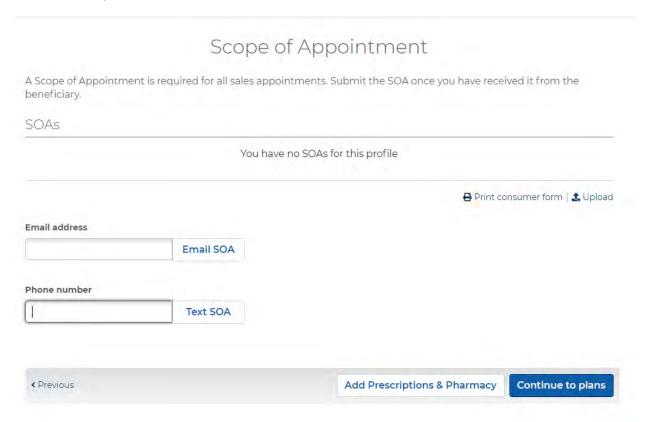


Scope of Appointment (SOA)

If sending the SOA via email, a profile must be completed.

If the enrollee does not have an email address, select **Print Consumer Form** to print copy of the Scope of Appointment form. This form can be uploaded using the Upload functionality within the app.

If you use the text option, the member will be sent a text message with a link that will direct them to the same form they would receive via email.



Electronic SOA:

If you entered an email when creating the profile, it will display in the email address box. Confirm the email address is correct, then select **Email SOA**. After sending the email, a message will display showing the email address the SOA was sent to and the date it was sent.



The beneficiary will receive an email containing the below information.

Mutualof Omaha Rx



Hi ____ ,

I am looking forward to meeting with you...

Please fill out the Scope of Appointment online form. Be sure to select the Medicare health plan options that you are interested in discussing during our visit. It's important that you complete the form prior to our visit since it is required by the Centers for Medicare and Medicaid Services.

Complete "Scope of Appointment" form

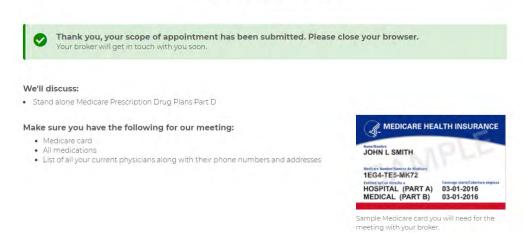
After they select "Complete "Scope of Appointment" form", the electronic SOA will load.

Mutualof Omaha Rx Scope of Sales Appointment Confirmation Form The Centers for Medicare and Medicaid Services requires agents to document the scope of a marketing appointment prior to any face-to-face sales meeting to ensure understanding of what will be discussed between the agent and the Medicare beneficiary for their authorized representative). All information provided on this form is confidential and should be completed by each person with Medicare or his/her authorized representative. Fields marked with an asterisk (*) are required. Please check one or ALL the product(s) below that you want the agent to discuss.* Stand-alone Medicare Prescription Drug Plans (Plant D) Medicare Advantage Plans (Plant C) and Cost Plans Medicare Supplement (Medigap) Products Ancillary Products Wew complete Medicare product descriptions. Beneficiary or Authorized Representative Information By signing this form, you agree to a meeting with a sales agent to discuss the types of products you initialed above. Please note, the person who will discuss the products is either employed or contracted by a Medicare plan. They do not work directly for the Federal government. This individual may also be paid based on your enrollment in a plan. Signing this form does NOT obligate you to enroll in a plan, affect your current enrollment, or enroll you in a Medicare plan. Beneficiary's Last Name* Address (Line 1) Address (Line 2) city Phone Number Yes No ☐ By checking this box. I have read and understand the contents of the Scope of Appointment form, and La by checking this box, move read and understand of inecrements on in escope or inplication may not the formation flave provided is accurate. If submitted by an authorized individual sidescribed above, this submission extrifies that i) this person is authorized under State law to complete the Scope of Appointment form, and 2 indocumentation of this authority is available upon request by Medicare. CMS Pending Approval Submit form

Once they complete the form and click **Submit form**, the beneficiary will see the below screen. You will receive an email indicating the SOA has been submitted.

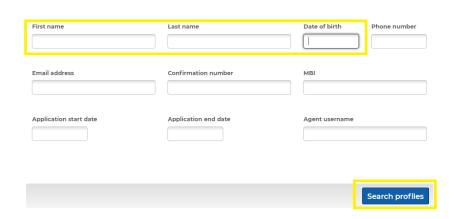
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Scope of Appointment



After you receive email notification, you will need to log-in to SPA, access the e-app and search for the beneficiary.

Search beneficiaries



Select the correct applicant

Search beneficiaries

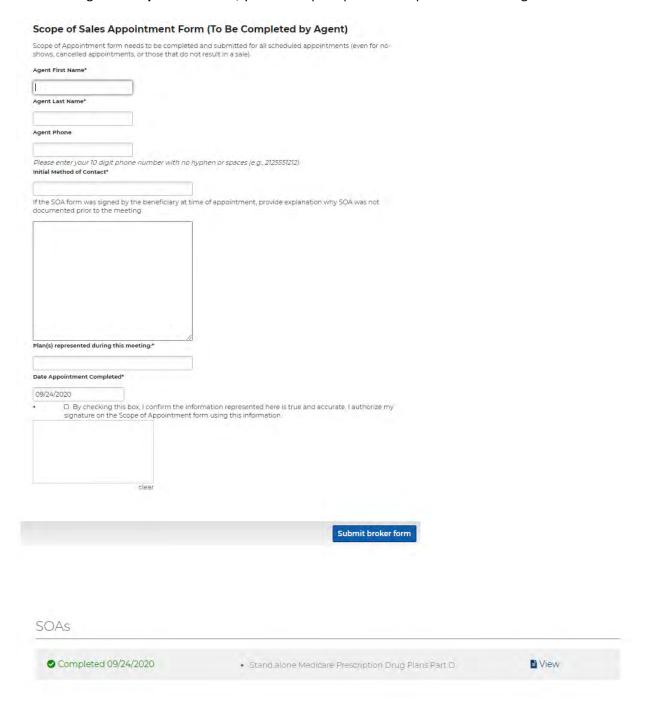
An applicant has completed the SOA and/or enrollment. A registrant has not completed the SOA or enrollment. Search results Sort Last name Test Updated Applicant Test Applicant. Updated 09/23/2020 or search again

After selecting your applicant, the profile you started will load. From here select Continue to SOA.



Stand alone Medicare Prescription Drug Plans Part ID

After clicking the **Complete form** link, you will be prompted to complete the following form:



Once the SOA status shows completed, click Add Prescriptions & Pharmacy at the bottom of the screen.



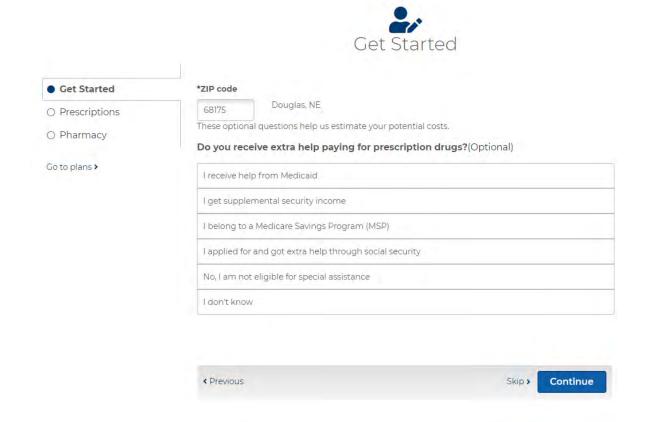
Getting Started

After selecting Add Prescriptions & Pharmacy, you will land on the Get Started page.

Here you will verify the beneficiary's zip code and Extra Help status.

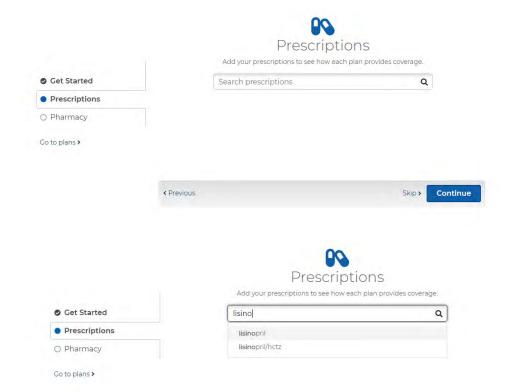
The Extra Help status is optional, but if completed, will help provide a more accurate quote.

Once complete, select **Continue** to move to the Prescriptions section.

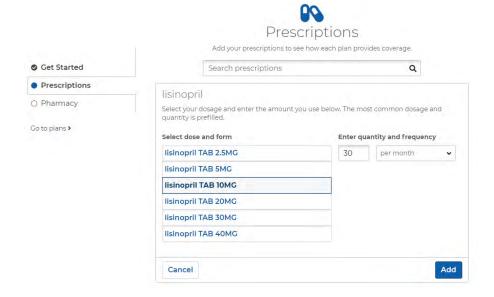


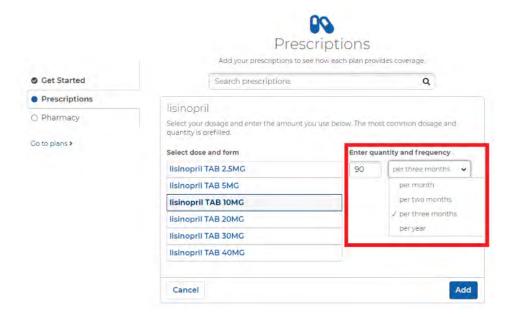
Prescriptions

On this screen enter all the medications that the member is taking. Be sure to select the appropriate dose/strength, quantity and frequency.



Quantity and frequency will default to 30 per month but can be edited. After you have selected the correct medication, quantity and frequency click **Add**. Continue to add all the medications for the most accurate quote.

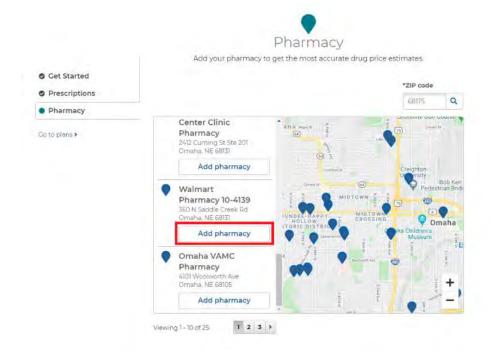


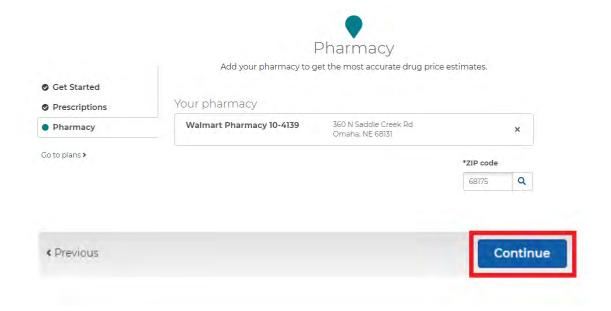


Once you have entered all the beneficiary's prescriptions, select **Continue** to move to the Pharmacy section.

Pharmacy

In this section, find the member's preferred pharmacy from the list and select **Add pharmacy**. Once you have added the pharmacy, your choice will display at the top, then click **Continue** on the bottom of the page.





Note: This view will not show preferred vs standard network pharmacies. The preferred pharmacies can be found by using the **Drug and pharmacy finder** tool, located at the bottom of the screen.



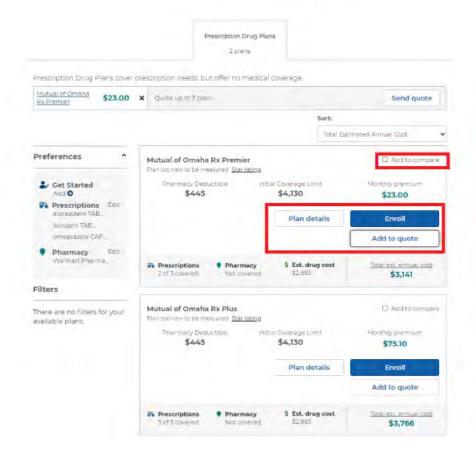
Plan Comparison

After entering all the beneficiary's preferences, you will be directed to the compare plans page. Plan pricing will populate based the beneficiary information that was entered.

From this page you have three choices for how to proceed:

- 1) View or compare Plan Details
- 2) Send Quote or Quick Quote
- 3) Enroll in PDP Plan

2 plans available in 68175 @



Plan Details

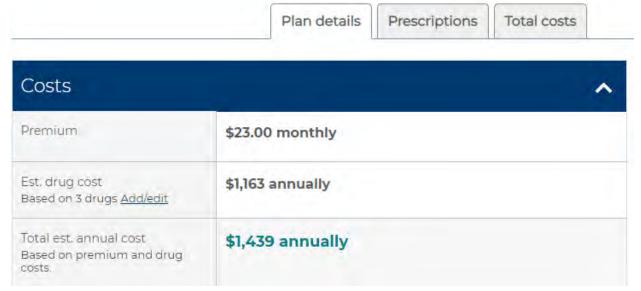
You can view details of one plan, or you can compare both of our plans if the enrollee would like to see a side-by-side comparison.

When choosing Plan details for one plan, the page will populate three tabs: Plan details, Prescriptions and Total costs.

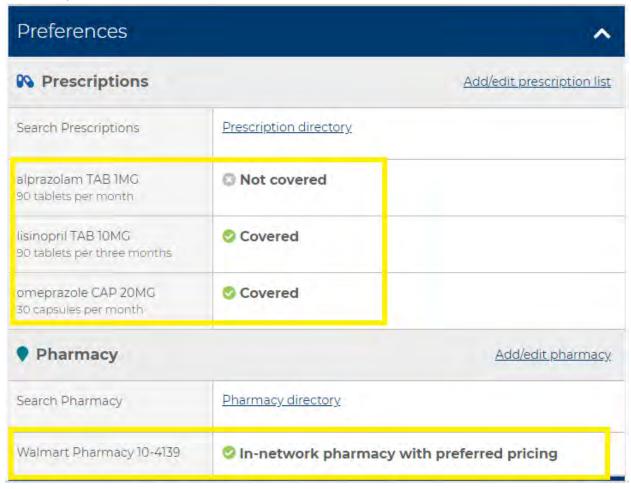


The Plan details tab will show you the Premium, Estimated drug cost, and Total estimated annual cost.

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This tab will also show you if the member's prescriptions are covered, if their pharmacy is in-network, and if it is preferred.

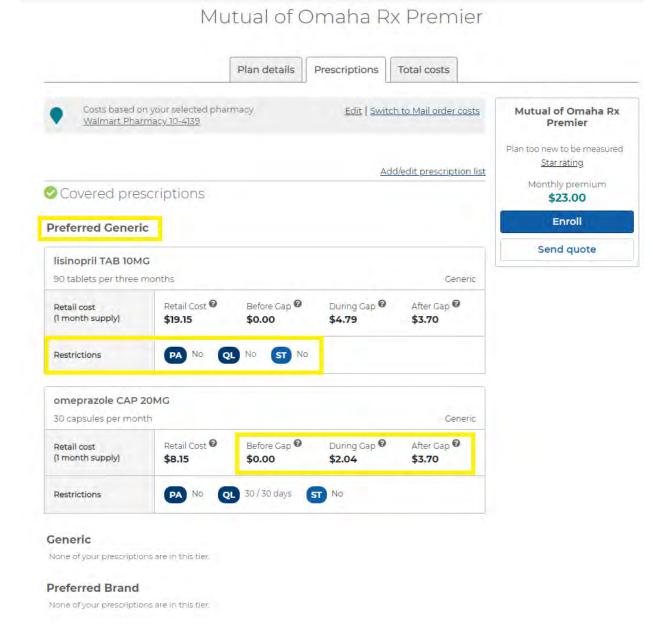


Finally, this tab also provides an overview of the plan benefit details, such as deductible, initial coverage limit and cost share amount by tier.

Benefits	×
Pharmacy Coverage	9
Pharmacy Deductible	\$445.00
Pharmacy Deductible Drug Tier Exclusions	\$0 Deductible on Tier(s) 1, 2; \$445 Deductible on Tier(s) 3, 4, 5, 6
Initial Coverage Limit	\$4,130.00
Tier 1: Preferred Generic	il) Pharmacy with Preferred Cost Sharing \$0.00
Tier 2: Generic	\$2.00
Tier 2: Generic Tier 3: Preferred Brand	\$2.00 23%

Prescriptions

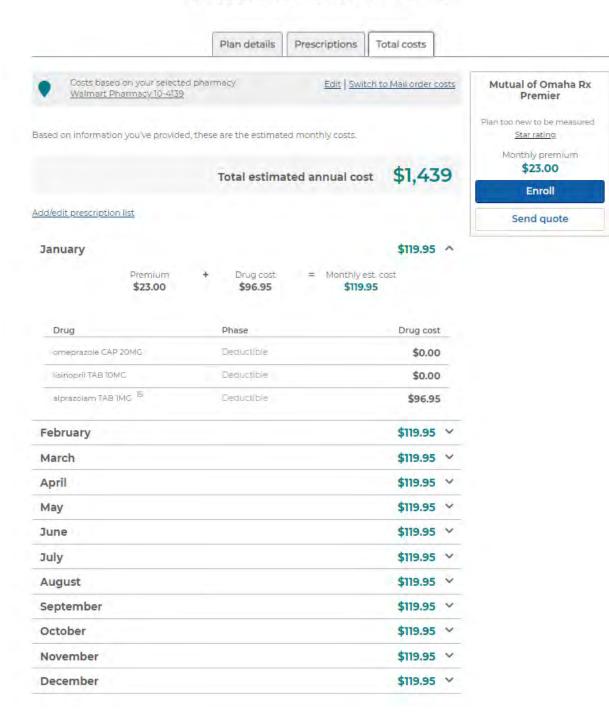
The Prescriptions tab will show you which prescriptions are covered by tier, the cost by coverage phase, and if there are any restrictions such as Prior Authorization, Quantity Limits, or Step Therapy.



Total Cost

The Total Cost tab will provide an estimated annual cost as well as an estimated cost by month.

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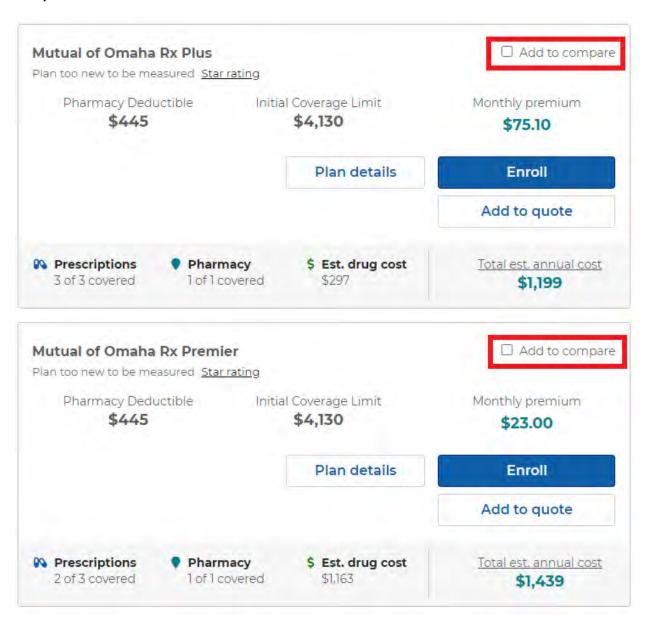
To return to the plan compare page from any tab click the **Previous** button at the top of the screen.

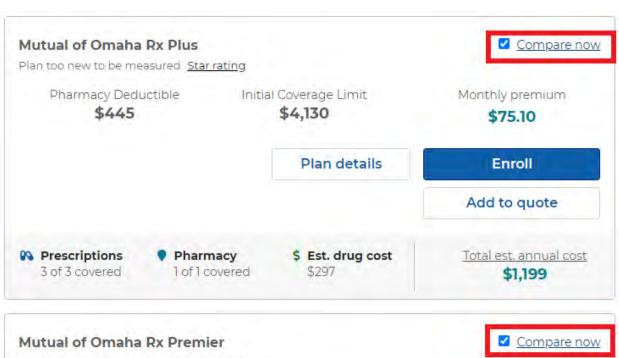


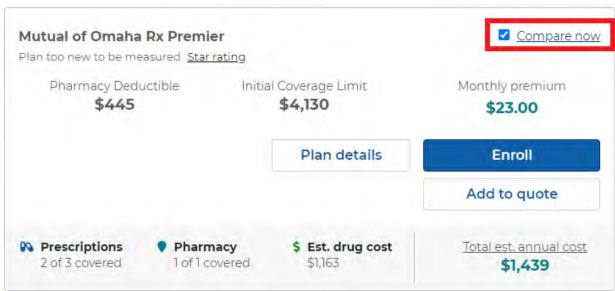
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Compare Plans

To compare the plans side by side, click **Add to compare** on both plans. Once both are selected click **Compare now**.





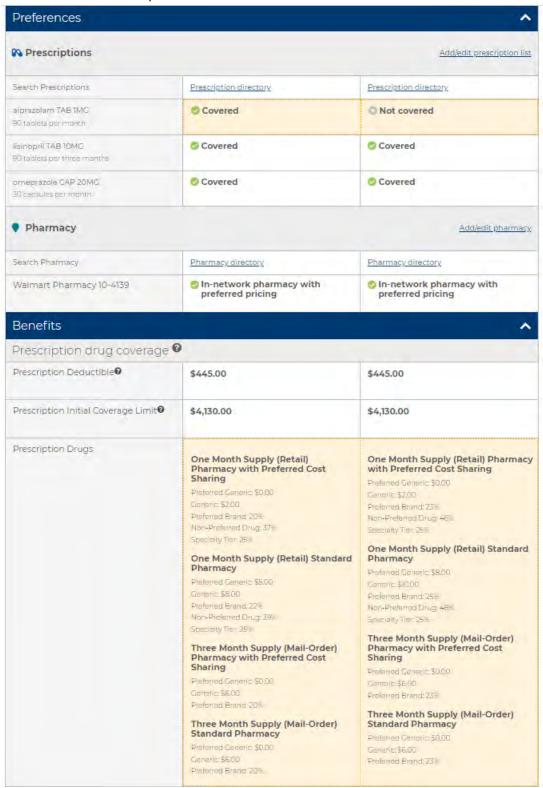


Once on the Compare Plans page, you can choose to **Show plan differences** to highlight the differences between plans.

PreviousCompare Plans



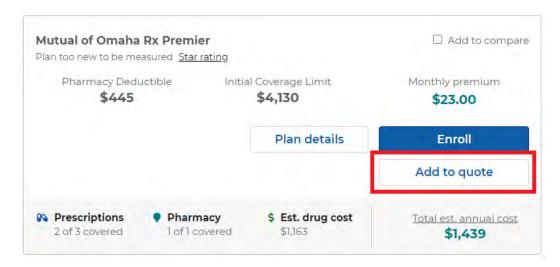
From there the Compare Plans page will show you will show a side-by-side comparison of the plan details overview of both plans.



Send a quote

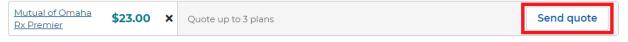
You can send a quote to the beneficiary from the plan comparison page or the plan detail page.

To send a quote from the plan comparison page, click Add to quote on the



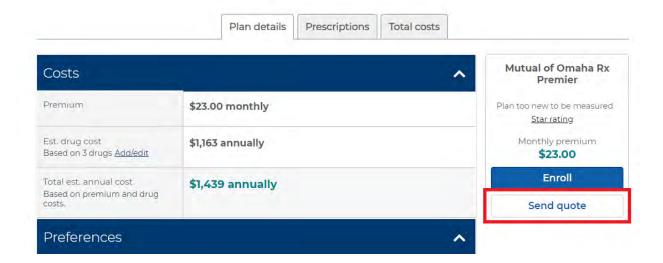
The plan selected for the quote will populate above plan details on the page. From there, choose to **Send quote**.

Prescription Drug Plans cover prescription needs, but offer no medical coverage.

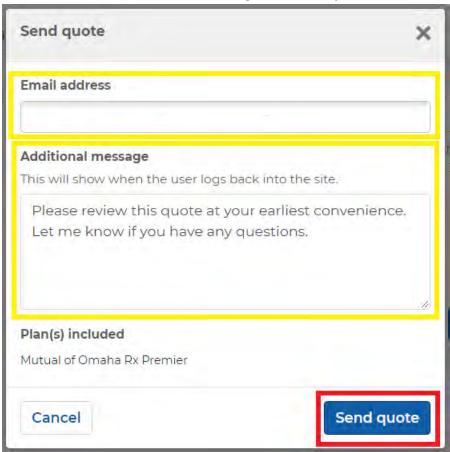


To send a quote from the plan details page of either plan, choose **Send quote**.

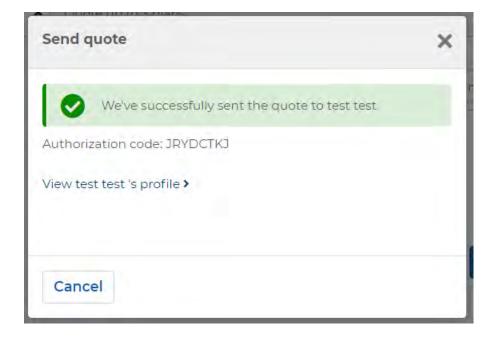
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After clicking **Send quote** from either location, a dialog box will appear. You can verify the beneficiary's email address and enter a custom message, then **Send quote**.



After sending the quote, a confirmation will populate.



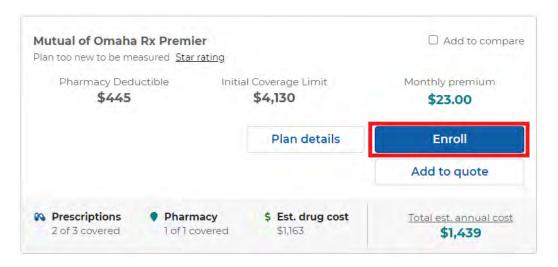
The beneficiary will receive two emails. One with the link to the quick quote and one with an authorization code.

For security purposes, once the **View Quote** button is selected, the authorization code must be entered to proceed. **If a customer completes the enrollment process via this method, you will be listed as Agent of Record on this enrollment**.



Enrollment

You can enroll the beneficiary from the plan comparison page or the plan detail page.

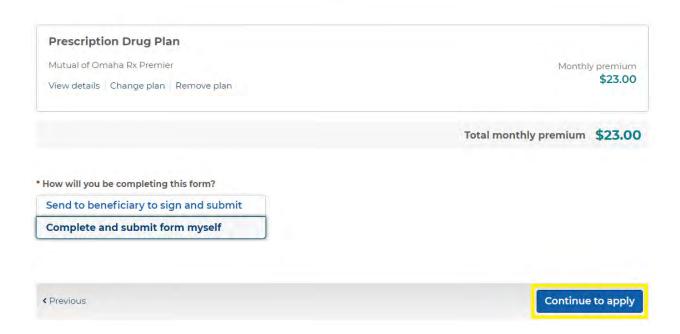


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After clicking **Enroll**, you will see a page titled Cart. This page should be used to verify that you have selected the correct plan and choose if you will complete the form yourself with the member, or if you will complete the form and send it to the beneficiary to submit.

Cart



After verifying your selections, click **Continue to apply** to begin the enrollment process. There are five steps that must be done to complete an enrollment form.

Contact Info → Benefit Info → Other Info → Agent Info → Review & Submit



Enter all information that is required as noted by the asterisk *. Depending on how questions are answered, additional questions may appear.

Note: Email address is not required, but is recommended

Contact Inf	orma	ation	1	
Use the form below to apply and make changes before y				information
Please contact the plan dire format (Braille).	ctly if you ne	eed infor	mation in another la	nguage or
Fields marked with an aster	isk (*) are red	quired		
If you have any files to provide Files" and select the file(s) you to 5MB per file load: please I slx, .slsx, .doc, .pdf, .jpg, .gif, Choose Files No file chose	ou wish to su oad one file png, .txt and en	ubmit. Th at a time	ere is a 3 file maxim	um with up
Please enter your personal in	nformation i	n the spa	aces provided.	
Title	Mr.	Mrs.	Ms.	
First Name*				
Middle Initial				
Last Name*	7			
Date of Birth*				
Gender*	Male	Fem	ale	
Home Phone Number*				
Please enter your 10 digit ph 2125551212),	none numbe	er with no	hyphen or spaces (e	e.g.,
Note: It is NOT mandatory to	o collect Cell	Phone N	lumber. If caller agre	ees to
provide, please state:				
Your cell phone number will	l only be use	d to con	firm your enrollment	
information if we're unable	to reach you	at your h	nome phone numbe	r.
Email Address				
	100			

Permanent Residence Please enter your permanent residence address below. (P.O. Box is not allowed.) Address (Line 1)* Address (Line 2) City* Omaha State* NE ZIP Code* Edit 68175 Mailing Address (Optional) Do you have a separate mailing address where you like to receive correspondence? Yes No Emergency Contact (Optional) Would you like to provide an emergency contact? Yes No Next

If you say yes to either Mailing Address or Emergency Contact, additional required fields will populate.

Mailing Address (Optional) Do you have a separate mailing address where you like to receive correspondence? Yes No Address (Line 1)* Address (Line 2) City* State* Select ZIP Code* **Emergency Contact (Optional)** Would you like to provide an emergency contact? Yes No Name* Relationship to You* Phone Number* Please enter a 10 digit phone number with no hyphen or spaces (e.g., 2125551212). Next

Benefits Information

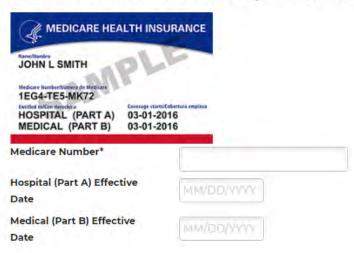
Please tell us about your current Medicare coverage and related benefits information.

Fields marked with an asterisk (*) are required

Medicare Information

Please take out your red, white and blue Medicare card to complete this section. In the spaces provided, enter your Medicare Number (do not enter dashes) and the Effective Dates for your Part A and Part B coverage.

You must have Medicare Part A and Part B to join a Medicare Advantage plan.



Prescription Drug Coverage

Some individuals may have additional prescription drug coverage, including other private insurance, TRICARE, federal employee health benefits, VA benefits, or state pharmaceutical assistance programs.

Will you have other prescription drug coverage in addition to this plan?*



Long Term Care

Are you a resident in a long-term care facility, such as a nursing home?*



If you say yes to either other Prescription Drug Coverage or Long Term Care, additional required fields will populate.

Prescription Dr	rug Coverage
Some individuals may hav	ve additional prescription drug coverage, including RICARE, federal employee health benefits, VA benefits,
Will you have other prescrip	tion drug coverage in addition to this plan?*
Yes No	CO. 1. 1. 1. 1. 1. 2010
If you answered "Yes," please	e provide the following information.
Name of Additional	
Prescription Drug Coverage	
ID #*	
Group #*	
Long Term Car Are you a resident in a long-	eterm care facility, such as a nursing home?*
If you answered "Yes", plea	ase provide the following information.
Address*	
City*	
State*	Select ▼
ZIP Code*	
Phone Number*	
Please enter a 10 digit pho	one number with no hyphen or spaces (e.g.,

2125551212).

PLEASE NOTE: During the Annual Enrollment Period (AEP), the Special Enrollment Period section of the enrollment form will not appear.

Special Enrollment Period	
Typically, you may enter in a Medicare plan only during the annual enterior period from October III striough December 7 of each year there are exceptions that may allow you to ervoil in a Medicare plan outside of this period.	
Please read the following statements carefully and check the box if the statement applies to you. By checking any of the following boxes you are cartifying that, to the test of your arcenteless you are eligible for an immunication of money, you may be disentered.	
If none of these statements applies to you or you're not oursigness contact flexcere at 1-800-279-9000 (TTY users viscuid-cell.) to see if you are eligible to enroll, we are upon it am init are positioning.	
Lam new to Mindicare O	
I am enrolled in a Medicare Advantage plan and went to make a change during the Medicare Advantage Open Enrollment Ferod (MA DEP).	
I recently moved authors of the service area for my current plan or i recently moved and this plan is a new option for me.	
I recordly was released from incarcuration •	
1 recently returned for the United States after fiving permanently outside the	
I recently obtained lawful presence status in the united States 0	
I recently had a change in my Medicard (many got Medicard, had a change lever of Medicard assessment or for Medicard). •	n
It recently had a change in my Eatla Help daying for Medicare prescription drug coverage (newly gist bid a Help, field a change in the level of Cana Help, or lost Extra Help 0	
I have both Medicare and Medicard (or my state helps pay for my Medicare premiums) or Light Suhra Help paying for my Medicare prescription drug coverage, but I have in held a change (
It am moving into live in, or recently moved out of a Long Term Care Facility. (for example a numing home or long term care facility)	
I examply left a Registers of All inclusive Care for the Eldely program (
I recently inscinctanty lost my creditable prescription drug coverage (coverage as good as Medicare s.)	
I arri lassing amplityer or union poverage •	
i belong to a pharmacy equipance program provided by my state O	
Inty plan is ending its connect with Medicare in Nedicare is enough is contract with my plan.	
I was emplied in a plan by Medicare (or my state) and I want to choose a different plan 6	
I was entitled in a Special Needs Plan (Shift but I have lost the special neets qualification required to be in that plan •	ý
I was affected by a weather-related ensargency or major disaster (as declare by the Rederal Emergency Management Agency (FEMAI). One of the other	d
by the relative transport of one but I was unable to make my entitioners because of the national disaster •	per.
Other	

Please Note: For Effective Date of Coverage, ultimately CMS provides us the Part D effective date.

During AEP, the effective date will always be January 1st of the following year.

If the beneficiary is applying during their Initial Enrollment Period (IEP), the seven months around their 65th birthday, the effective date will be the first day of the month after the enrollment application is received by the plan. (i.e. enrollment completed in February, effective date will be March 1st.)

If the beneficiary is applying with an Speicial Enrollment Period, they can select an effective date. It should be the month following the month their current coverage ends or the first month they are eligible to enroll. If no date is given, the effective date is generally the first day of the month after the enrollment application is received by the plan.

Effective Date of Coverage:

 During your Initial Enrollment Period, the effective date of coverage is generally the first day of the month after your enrollment application is received.

OR

 If you qualify for a Special Enrollment Period, select as your effective date of coverage one of these options: The first of the month following the month your current coverage ends or the first of the month you are eligible to enroll due to special circumstances.

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Please Note: For Pay Plan Premium, the due date or EFT draft date for Part D Plans will always be the 1st of the month.

If completing the EFT portion, automatic recurring payments will start January 1st.

If the member wishes to pay by credit card, select Get a Bill. Upon receiving their first premium billing statement they will be able to call in or go online to setup payments by credit card.

If they select Get a Bill, upon receving their first premium billing statement they will be able to call in or go online to make a one time payment or to set up automatic recurring payments.

Other Information

Paying Your Plan Premium

You can pay your monthly plan premium (including any late enrollment penalty you may owe) by mail. You can also choose to pay your premium by automatic deduction from your Social Security or Railroad Retirement Board benefit check each month. If you are assessed a Part D-Income Related Monthly Adjustment Amount, you will be notified by the Social Security Administration. You will be responsible for paying this extra amount in addition to your plan premium. You will either have the amount withheld from your Social Security or Railroad Retirement Board benefit check or be billed directly by Medicare. Do NOT pay the Part D-IRMAA extra amount to Omaha Health Insurance Company. After you receive your first bill, you can call customer service to make a payment or setup a recurring payment via Electronic Funds Transfer (EFT) or credit card each month.

People with limited incomes may qualify for extra help to pay for their prescription drug costs. If you qualify, Medicare could pay for 75% or more of your drug costs including monthly prescription drug premiums, annual deductibles, and co-insurance. Additionally, those who qualify won't have a coverage gap or a late enrollment penalty. Many people are eligible for these savings and don't even know it. For more information about this extra help, contact your local Social Security office, or call Social Security at 1-800-772-1213. TTY users should call 1-800-325-0778. You can also apply for extra help online at https://www.socialsecurity.gov/prescriptionhelp.

If you qualify for extra help with your Medicare prescription drug coverage costs, Medicare will pay all or part of your plan premium. If Medicare pays only a portion of this premium, we will bill you for the amount that Medicare doesn't cover.

If you don't select a payment option, you will receive a bill each month.

Please select a premium payment option:* Get a Bill Electronic funds transfer (EFT) from your bank account each month Automatic deduction from your monthly Social Security/Railroad Retirement Board (RRB) benefit check.

Agent Information

Review the Agent information below and signify your acceptance of this attestation to continue.

Agent Name:		
Agent ID/NPN:		

As the writing agent, I hereby attest that:

- 1. I am appropriately licensed to sell this product and appointed by the carrier to do so.
- 2. I have provided the applicant with the information necessary to make a sound, informed voluntary decision to enroll in this plan, understanding the implications of enrollment in areas including but not limited to benefit coverage, potential out-of-pocket costs, availability of specific medications on formulary, and network pharmacies.
- 3. The applicant has read this statement in person or I have read the statement aloud to the applicant and the applicant grants me permission to submit the application on his/her behalf.
- I agree with the above statements.
 ■

Previous

Next

From the Review and Submit page, you can review and verify all of the information entered on the previous screens.

Either read the information on this page to the beneficiary, or have the beneficiary read through it on their own. This must be done before submitting the application.

Review and Submit

Review your application

Please read the legal information. After you complete your review, check the acknowledgment that you read the disclosures. Click *Submit* to send us your enrollment form.



If you are a member of a Medicare Advantage Plan (like an HMO or PPO), you may already have prescription drug coverage from your Medicare Advantage Plan that will meet your needs. By joining Mutual of Omaha Rx Premier your membership in your Medicare Advantage Plan may end. This will affect both your doctor and hospital coverage as well as your prescription drug coverage. Read the information that your Medicare Advantage Plan sends you and if you have questions, contact your Medicare Advantage Plan.

If you currently have health coverage from an employer or union, joining Mutual of Omaha Rx Premier could affect your employer or union health benefits. You could lose your employer or union health coverage if you join Mutual of Omaha Rx Premier. Read the communications your employer or union sends you. If you have questions, visit their website, or contact the office listed in their communications. If there isn't information on whom to contact, your benefits administrator or the office that answers questions about your coverage can help.

By completing this enrollment application, I agree to the following:

Mutual of Omaha Rx Premier is a Medicare drug plan and has a contract with the Federal government. I understand that this prescription drug coverage is in addition to my coverage under Medicare: therefore. I will need to keep my Medicare Part A or Part B coverage. It is my responsibility to inform Mutual of Omaha Rx Premier of any prescription drug coverage that I have or may get in the future. I can only be in one Medicare prescription drug plan at a time - if I am currently in a Medicare Prescription Drug Plan, my enrollment in Mutual of Omaha Rx Premier will end that enrollment. Enrollment in this plan is generally for the entire year. Once I enroll, I may leave this plan or make changes if an enrollment period is available, generally during the Annual Enrollment Period (October 15 - December 7), unless I qualify for certain special circumstances. Mutual of Omaha Rx Premier serves a specific service area. If I move out of the area that Mutual of Omaha Rx Premier serves, I need to notify the plan so I can disenroll and find a new plan in my new area. I understand that I must use network pharmacies except in an emergency when I cannot reasonably use Mutual of Omaha Rx Premier network pharmacies. Once I am a member of Mutual of Omaha Rx Premier, I have the right to appeal plan decisions about payment or services if I disagree. I will read the Evidence of Coverage document from Mutual of Omaha Rx Premier when I get it to know which rules I must follow to get coverage.

I understand that if I leave this plan and don't have or get other Medicare prescription drug coverage or creditable prescription drug coverage (as good as Medicare's), I may have to pay a late enrollment penalty in addition to my premium for Medicare prescription drug coverage in the future. I understand that if I am getting assistance from a sales agent, broker, or other individual employed by or contracted with Mutual of Omaha Rx Premier, he/she may be paid based on my enrollment in Mutual of Omaha Rx Premier. Counseling services may be available in my state to provide advice concerning Medicare supplement insurance or other Medicare Advantage or Prescription Drug Plan options, medical assistance through the state Medicaid program, and the Medicare Savings Program.

Release of Information:

By joining this Medicare prescription drug plan, I acknowledge that Mutual of Omaha Rx Premier will release my information to Medicare and other plans as is necessary for treatment, payment and health care operations. I also acknowledge that Mutual of Omaha Rx Premier will release my information, including my prescription drug event data, to Medicare, who may release it for research and other purposes which follow all applicable Federal statutes and regulations. The information on this enrollment form is correct to the best of my knowledge. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.

I understand that my signature (or the signature of the person authorized to act on my behalf under State law where I live) on this application means that I have read and understand the contents of this application. If signed by an authorized individual (as described above), this signature certifies that: 1) this person is authorized under State law to complete this enrollment and 2) documentation of this authority is available upon request from Medicare.

If the beneficiary is completing the enrollment form themselves select "I am the person listed..." if an authorized representative is completing the enrollment select "I am the person authorized..."

Read the following disclosure to the beneficiary and check the box. This will populate the agent signature box for you to sign and submit the enrollment as Agent of Record.

Please select the statement below that best describes your relationship to the person with Medicare listed on this enrollment form:*

I am the person listed on this enrollment form or I am simply helping to complete this enrollment form.

I am the person authorized to act on behalf of the individual listed on this enrollment form under the laws of the State where the individual resides.

✓ I understand that my submission (or submission of the person authorized to act on my behalf under the laws of the State where I live) of this application means that I have read and understand the contents of this application, and that I confirm that the information I have provided is accurate. If submitted by an authorized individual (as described above), this submission certifies that 1) this person is authorized under State law to complete this enrollment, and 2) documentation of this authority is available upon request by Medicare.

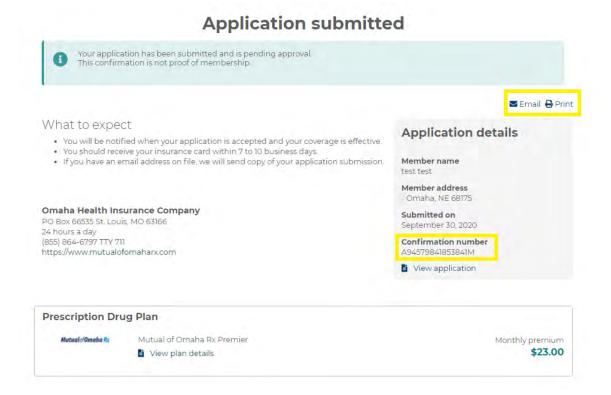
Agent Signature
*Please sign your name in the space below.
clear
Clear
4 Dravious

Submit

After clicking **Submit**, the confirmation page will load.

This page will provide the Confirmation number, Application details and explain what to expect next. Please provide the enrollee with the Confirmation number.

The beneficiary should be emailed a confirmation of the enrollment, but you can email the confirmation to them again, to yourself or to anyone else they wish from this page.



On this confirmation page, you will be provided with summary of what the enrollee can expect for next steps in the Enrollment process.

What's Next:

This confirmation number can be used to help track the online enrollment, but it is not proof of membership. Please wait at least 10 days before calling the plan to ask about the status of your enrollment. Please keep this information in case you have any questions about your enrollment and need to contact your selected plan.

If any of the required information on your enrollment form was missing or does not match your Medicare record, the plan may contact you to get the missing or correct information. This could delay the plan's ability to process your enrollment.

Here are some important things to expect when your coverage is first effective if the plan determines that your enrollment meets all of the Medicare requirements and is complete. This information is especially important if you enrolled late in the month and you have not received a letter, or your membership card, by the day your coverage starts.

- After the plan has processed your application, you should get a letter from the plan you joined. This may take several
 days. If you do not receive correspondence from the plan in about 10 calendar days, you should contact the plan to
 check on the status of the enrollment.
- Enrollment can be effective as early as the first of the next month depending on your circumstances. The plan you have selected will inform you of your effective date of enrollment.
- If you need to fill a prescription before you get your plan membership card, let your pharmacist know your plan name and show any of the following materials as proof of membership:
 - Take your acknowledgement, welcome, or confirmation letter that you receive from the plan with you to the pharmacy.

Please note: The confirmation number listed on this website cannot be used at your local pharmacy as proof of plan membership.

- If you haven't gotten a letter yet, you might have a copy of an enrollment application signed by a plan representative.
- If you have both Medicare and Medicaid, you should bring proof of enrollment in both programs such as your
 Medicare and Medicaid cards, a copy of a Medicare Summary Notice, a recent Medicaid bill, or a copy of your
 current Medicaid award letter. If you qualify for extra help (the low-income subsidy) you can also bring proof
 that you qualify such as a copy of your yellow or green automatic enrollment letter from Medicare (if you
 automatically qualify) or your approval letter from Social Security (if you applied and qualify).
- As a last resort, if you pay out of pocket for your prescription, save your receipts and work with your plan to be reimbursed.
- · If you have questions, call the plan's toll-free number.

Below is an example of the confirmation email the enrollee will receive.

Mutualof Omaha Rx

Application submitted



Your application has been submitted and is pending approval.

This confirmation is not proof of membership.

What to expect

- You will be notified when your application is accepted and your coverage is effective.
- You should receive your insurance card within 7-10 business days.
- If you have an email address on file, we will send a copy of your application submission.

Single use Email

Omaha Health Insurance Company PO Box 66535 St. Louis MO

(855) 864-6797 TTY 711 24 hours a day https://www.mutualofomaharx.com Application details Submitted on September 30, 2020 Confirmation number A94579841853841M

Other Information

View Enrollment History

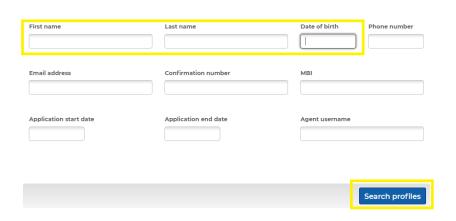
To go back and view the enrollment history or print the enrollment application for a member:

1. Go to Search profile



2. Enter the beneficiary information and click Search profiles.

Search beneficiaries



3. Select the correct beneficiary

THITITITE

Search beneficiaries

An applicant has completed the SOA and/or enrollment. A registrant has not completed the SOA or enrollment.

Search results Sort Last name Test Applicant DB/25/2020 Test

or search again

Applicant

Updated 09/23/2020

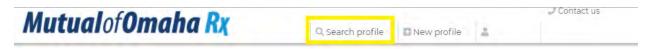
4. Click View Application



Continue an enrollment

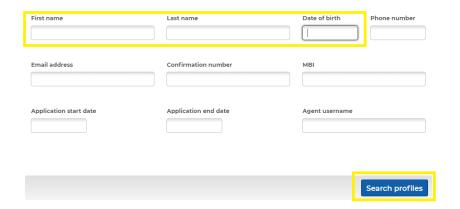
After starting the enrollment, if for any reason you navigate away from the enrollment application:

1. Go to Search profile



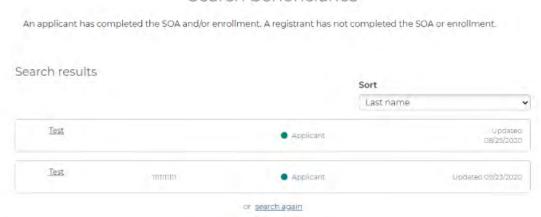
2. Enter the beneficiary information and click **Search profiles.**

Search beneficiaries

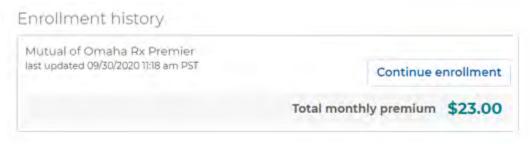


3. Select the correct beneficiary

Search beneficiaries



4. Click Continue enrollment.



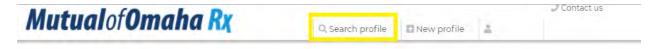
5. You will start on the Contact Information Page but can continue through the application to pick up where you left off.



View Quote History

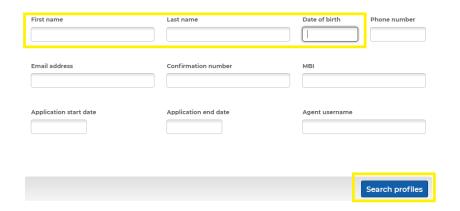
To view when you sent a quote to a beneficiary:

1. Go to Search profile



3. Enter the beneficiary information and click Search profiles.

Search beneficiaries



4. Select the correct beneficiary

Search beneficiaries

An applicant has completed the SOA and/or enrollment. A registrant has not completed the SOA or enrollment.

Search results Sort Last name Updated OS/23/2020 Test Applicant Updated OS/23/2020 or search again

5. View Quote history

Quote history

Quote sent 09/30/2020 brokertest Please review this quote at your earliest convenience. Let me know if you have any questions.

Notes and Tasks

Omaha

Nebraska

Notes can be taken when filling out the beneficiary's profile. They can be accessed later by searching for the beneficiary and accessing their profile

Profile

Personal Information Notes SOA sent to *ZIP code test@test.com Douglas, NE 68175 - testing agent * Last name * First name Date of birth Created 09/24/2020 test test 1956 O Add note Email address Phone number Tasks Home address You have no tasks for this profile Address 1 Address 2 O Add task City State